

City of Watertown ESPRI Initiative Request for Proposals Administered by the United Way of Northern New York

Timetable of Key Events

<u>Event:</u>	<u>Date:</u>
RFP Released	06/26/17
Deadline for Submission of Questions	7/7/17
Answers to Questions Posted	7/14/17
Letter of Intent Due (Optional)	7/21/17
Applications Due	8/11/17 (5pm ET)
Awards Announced (Tentative)	10/1/17
Contract Start Date (Projected)	11/1/17

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I. Background

a. Introduction

Under Governor Cuomo's leadership, the state is making targeted investments in capital projects to improve the quality, efficiency and reach of services that address poverty, including job training, public safety, and health and nutrition programs.

Overall, the ESPRI program in New York State is designed to:

-) Identify specific, measurable objectives to improve residents' well-being and quality of life;
-) Better align public and private resources with community-based interventions that are successful in improving outcomes for residents;
-) Develop strategies that match promising practices to the unique challenges of each particular community; and
-) Build partnerships among public and private, municipal and nonprofit organizations to provide a continuum of solutions.

ESPRI will focus on using existing resources more effectively and purposely to end poverty, strengthen relationships between the business, public and nonprofit sectors in each community, and ensure greater coordination between state and local government to expand economic opportunity for all New Yorkers.

The ESPRI funding for the City of Watertown is being administered by the United Way of Northern New York. The United Way established a Steering Committee and a Task Force with the support of a project facilitator. The Task Force included the active participation of Community Advocates who are individuals living in the City of Watertown that are currently living in poverty. The initiatives put forward in this request for proposals were identified through the work of the Steering Committee and Task Force.

b. Purpose and Funding Availability

United Way of Northern New York, as administrator of the ESPRI funds for the City of Watertown, New York, will be awarding up to \$820,000 in program/project support based on applications received in response to this request for proposals.

The ESPRI Steering Committee and Task Force originally focused on four areas for potential impact:

1. Education
2. Transportation
3. Work Force Development
4. Housing

ESPRI focus groups were held with Community Advocates to provide input to the working groups. An online and paper survey was distributed throughout the City of Watertown for completion by members of the target population. The information gathered through the focus groups and the surveys were shared with the Steering Committee and Task Force to inform discussions and decisions about possible initiatives for implementation. The Task Force focused the City of Watertown ESPRI work initially on five separate initiatives for consideration based on the recommendations of the workgroups.

The ESPRI projects for the City of Watertown will have a total of up to \$820,000 of funding for initiatives in the community. The initiatives must serve a majority of low-income residents of the City of Watertown. As a result of the work of the Task Force with support from the Steering Committee, the City of Watertown ESPRI initiative will fund the four initiatives as outlined below through this request for proposal.

City of Watertown ESPRI Funded Initiatives

A total of **up to** \$801,000 is available through this process. Below is the maximum available for each specific initiative. If an organization chooses to put in a proposal for each initiative, the maximum they can be awarded is the total amount available through the ESPRI project as a whole, \$801,000, not the total sum of the maximum listed for each initiative of \$821,000.

Priority Initiative* (In alphabetical order)	Summary Details	Maximum Funding Available
Employee Resource Networks	2 Success Coaches	\$175,000
Getting Ahead and Bridges Out of Poverty Community Trainers	Getting Ahead: 8 Cohorts, 1 Supervisor Bridges: 20 Trainers	\$196,000
Pathway to Home Ownership	6 – 8 Houses	\$300,000
Wheels for Work	60 Vehicles	\$150,000

* Additional detail about each initiative can be found in the appendix of this request for proposals.

Applicants **may** submit a proposal(s) for more than one program in response to this RFP. However, a separate application must be completed for each program following the formatting and completing the required forms outlined in this document.

Applicants **may** submit a proposal(s) as collaborative partners with one agency serving as the lead agency and fiduciary for the project.

Applicants **may** partner with organizations outside of the City of Watertown for a proposed program as necessary for the success of the program, but the lead applicant must be based in the City of Watertown.

c. Indirect Costs

Applicants can include **up to** 10% of indirect/administration costs in their project budgets.

d. Match Requirement/Cost Share

There is no matching requirement/cost share required as part of this ESPRI grant. However, consideration will be given to applicants who are able to demonstrate how ESPRI grant funds will be leveraged during the grant award period and beyond for growth and sustainability.

e. MWBE Requirement

Each funded initiative is required to meet the New York State requirement of 30% MWBE spending or seek a waiver for this requirement.

For purposes of this solicitation, the New York State Office of Temporary and Disability Assistance established a goal of 30% on any subcontracted labor or services, equipment, materials, or any combined purchase of the foregoing greater than \$25,000 under a contract awarded from this solicitation.

1) For Not-for Profit Applicants: Eligible Expenditures include any subcontracted labor or services, equipment, materials, or any combined purchase of the foregoing under a contract awarded from this solicitation.

2) For-Profit and Municipality Applicants: Eligible Expenditures include the value of the budget in total.

f. NYS Vendor ID and Responsibility Questionnaire

Effective January 1, 2012, in order to do business with New York State, you must have a vendor identification number. As part of the Statewide Financial System (SFS), the Office of the State Comptroller's Bureau of State Expenditures has created a centralized vendor repository called the New York State Vendor File. In the event of an award and in order to initiate a contract with the New York State Department of Health, vendors must be registered in the New York State Vendor File and have a valid New York State Vendor ID.

If already enrolled in the Vendor File, please include the Vendor Identification number on the application cover sheet. If not enrolled, to request assignment of a Vendor Identification number, please submit a New York State Office of the State Comptroller Substitute Form W-9, which can be found on-line at: http://www.osc.state.ny.us/vendor_management/issues_guidance.htm.

Additional information concerning the New York State Vendor File can be obtained on-line at: http://www.osc.state.ny.us/vendor_management/index.htm, by contacting the SFS Help Desk at 855-233-8363 or by emailing at helpdesk@sfs.ny.gov.

The New York State Department of Health recommends that vendors file the required

Vendor Responsibility Questionnaire online via the New York State VendRep System. To enroll in and use the New York State VendRep System, see the VendRep System Instructions available

at http://www.osc.state.ny.us/vendrep/vendor_index.htm or go directly to the VendRep system online at <https://portal.osc.state.ny.us>.

Vendors must provide their New York State Vendor Identification Number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact the Office of the State Comptroller's Help Desk at 866-370-4672 or 518-408-4672 or by email at ciohelpdesk@osc.state.ny.us.

Applicants should complete and submit the New York State Vendor Responsibility Attestation.

g. Term of Contract

The term of the grant award period is anticipated to be November 1, 2017 – March 1, 2019. The term of the awarded contract is expected to operate as a reimbursement based project based on quarterly financial reports.

II. General Requirements/Instructions

a. Priority Initiatives

The following priority initiatives (listed alphabetically below) were identified through the ESPRI Task Force process for inclusion in the Request for Proposals:

-) Bridges Out of Poverty Community Trainers
-) Employee Resource Networks
-) Getting Ahead
-) Pathway to Home Ownership
-) Wheels for Work

A detailed description of each initiatives can be found in the appendix of the Request for Proposals. As outlined above, the Bridges Out of Poverty Community Trainers and Getting Ahead initiatives have been combined into one funding initiative for purposes of this application.

b. Desired Outcomes and Program Requirements

As the result of the successful implementation of the initiatives outlined within this request for proposals, it is anticipated that each initiative will achieve the outcomes outlined in the detailed description contained in the Appendix.

It is expected that grantees through the City of Watertown ESPRI project will provide reporting to the City of Watertown through the United Way of Northern New York as outlined below:

-) Quarterly programmatic reporting on progress toward achieving outcomes;
-) Quarterly financial billing report based on actual program expenses; and
-) Final report summarizing both the programmatic lessons learned and the final accounting of expenses.

Additionally, all grantees are expected to assist with requests for information made by the State of New York and the Office of Temporary and Disability Assistance throughout the period of the grant.

c. Proposal Submission Process

All applicants are asked to submit a Notice of Intent to Apply form to the United Way of Northern New York. The Notice of Intent to Apply form is optional, but strongly encouraged as it will enable proper planning for the review of applications.

All applicants must address the six italicized headings and sub-questions listed below in a 10-page narrative **or less** (double spaced, 11-point font, 1-inch margins) excluding required application attachments. Please use the italicized headings within your narrative response.

-) *Executive Summary*: Provide a short executive summary.

- J *Program Description:* (1) Describe the proposed program including the target audience, specific barriers to be addressed, and the anticipated short-term, intermediate and long-term outcomes. (2) Include information about the design of the program including if the proposed program/project is a pilot program, an evidence-based program, etc.
- J *Project Timeline:* Provide a timeline and description for the startup of the program including any necessary staff development.
- J *Community Awareness & Engagement:* Describe how a community awareness program will be developed, specifically, how will awareness of the new program be achieved with the target audience and how will the community be engaged in the project.
- J *Key Collaborations:* Describe key collaborations which will support and benefit the proposed program. If the collaboration involves subcontracting portions of the program design to partners, please identify the partners, describe their background and why they are being selected as a subcontractor.
- J *Project Sustainability:* Provide a description of your sustainability plan for the proposed program.

The application (narrative and required attachments) must be submitted as a signed original hard copy and also e-mailed as a pdf packet by 5pm ET on August 11, 2017 to:

Peter Schmitt
 ESPRI
 United Way of Northern New York
 200 Washington Street
 Watertown, NY 13601
ymca_pschmitt@yahoo.com

d. Selection Criteria and Process

During the Application Review Process, seven independent reviewers will read each proposal as a team. The independent reviewers will be approved by the Steering Committee and will represent a diverse range of backgrounds and will be individuals who do not represent an organization that is applying to this RFP.

The proposal should be sealed and submitted as instructed in IIc. Immediately following the application due date, all proposals will be opened and reviewed by United Way of Northern New York staff for completeness of: (1) Application Components; and (2) Required Application Forms as outlined in this RFP. Those applications that meet the minimum criteria will then be passed on to the review committee. The United Way of Northern New York reserves the right to request additional information from applicants about proposals submitted by the deadline and to negotiate the terms of the grant award as necessary for the successful implementation of the ESPRI Initiative.

e. Proposal Technical Assistance

From the issuance of this Request For Proposal (RFP) until grantees are selected, all contacts with the ESPRI personnel, except as otherwise specified herein, concerning this RFP must be made via email at ymca_pschmitt@yahoo.com with the subject line “ESPRI RFP” inquiry, or US mail may be addressed to: United Way of Northern New York, 200 Washington Street, Watertown, NY 13601 Attn: Peter Schmitt.

To request a paper copy of this application and worksheets, please email ymca_pschmitt@yahoo.com with the subject line “ESPRI RFP,” inquiry, or US mail may be addressed to: United Way of Northern New York, 200 Washington Street, Watertown, NY 13601 Attn: Peter Schmitt.

All inquiries must be submitted in writing, and will be answered in writing.

III. Application Documents

- a. Attachment A: Notice of Intent Form*
- b. Attachment B: Cover Page*
- c. Attachment C: Work Plan*
- d. Attachment D: Budget*
- e. Attachment E: NYS Vendor Responsibility Attestation*
- f. Attachment F: City of Watertown Vendor Forms*

Attachment A: Notice of Intent Form

(Optional: Requested for review process planning purposes. This form is non-binding.)

**Notice of Intent
City of Watertown – ESPRI**

Organization’s Full Legal Name:

Doing Business As (d/b/a) if applicable:

Website Address:

EIN#:

Main Address (administration):

Executive Director/CEO:

Telephone:

Email:

Primary Proposal Contact:

Telephone:

Email:

Please indicate the initiative(s) that you plan on submitting a proposal for:

- Employee Resource Network
- Getting Ahead and Bridges Out of Poverty Community Trainers
- Pathway to Home Ownership
- Wheels for Work

How did you learn about the RFP? Please check all that apply.

- Directly E-mailed Notice of Solicitation
- Word of Mouth
- News Outlet (which one(s): _____)
- Website (which one(s): _____)
- Other (please specify: _____)

**Proposal For
City of Watertown – ESPRI**

Organization’s Full Legal Name:

Doing Business As (d/b/a) if applicable:

Website Address:

EIN#:

Main Address (administration):

Site Address (if different):

Executive Director/CEO:

Telephone:

Email:

Primary Proposal Contact:

Telephone:

Email:

Please indicate the initiative(s) that you are submitting a proposal for:

- Employee Resource Network
- Getting Ahead and Bridges Out of Poverty Community Trainers
- Pathway to Home Ownership
- Wheels for Work

Signature:

Typed Name of Authorized Official:

Date:

Attachment C: Work Plan

Please complete the workplan to show the high-level key activities and related timeline for implementation of the proposed initiative. *(Please expand row height or add additional rows as necessary.)*

Start-Up/Program Milestone	Activities	Staff Responsible	Projected Start Date of Activities	Projected Date of Milestone Completion

Attachment D: Budget
 Organizational fiscal year
 Time period this budget covers

EXPENSES

	Amount Requested	Total Project Expenses
1. Salaries	_____	_____
2. Payroll Taxes	_____	_____
3. Fringe Benefits	_____	_____
4. Consultants and Professional Fees	_____	_____
5. Insurance	_____	_____
6. Travel	_____	_____
7. Equipment	_____	_____
8. Supplies	_____	_____
9. Printing & Copying	_____	_____
10. Telephone & Fax	_____	_____
11. Postage & Delivery	_____	_____
12. Rent	_____	_____
13. Utilities	_____	_____
14. Maintenance	_____	_____
15. Evaluation	_____	_____
16. Marketing	_____	_____
17. Other (specify) -	_____	_____
Total amount requested	\$0.00	Total project expenses \$0.00

REVENUE

	<u>Committed</u>	<u>Pending</u>
1. Grants/Contracts/Contributions		
Local Government	_____	_____
State Government	_____	_____
Federal Government	_____	_____
Foundations	_____	_____
Corporations	_____	_____
Individuals	_____	_____
Other	_____	_____
2. Earned Income		
Events	_____	_____
Publications & Products	_____	_____
3. Membership Income	_____	_____
4. In-kind Support	_____	_____
5. Other (specify)	_____	_____
Total revenue	\$0.00	\$0.00

Attachment E: NYS Vendor Responsibility Attestation

Vendor Certification

As of January 1, 2005, the Office of the State Comptroller is requiring that governmental agencies award contracts only to vendors that have been certified as “responsible.” Vendor responsibility means that a vendor has the integrity to justify the award of public dollars and the capacity to fully perform the requirements of the contract. It is a contracting agency’s responsibility, under Section 163 (9) of the State Finance Law (SFL), to evaluate and make a determination of the responsibility of a prospective contractor. A responsibility determination, wherein the contracting agency determines that it has reasonable assurances that a vendor is responsible, is an important part of the procurement process, promoting fairness in contracting and protecting a contracting agency and the State (as well as the City) against failed contracts.

The following factors are to be considered in making a responsibility determination:

1. Legal Authority to do business in New York State
2. Integrity
3. Capacity – both organizational and financial
4. Previous performance

Please complete the enclosed Vendor Responsibility Questionnaire. The completed Questionnaire shall be returned with your bid submission in order for your bid to be ruled responsive.

Additional information concerning vendor responsibility, including electronic versions of forms, may be found at the Office of the State Comptroller’s (OSC) website:
<http://www.osc.state.ny.us/vendrep>

Vendor Responsibility Form

Within the past five (5) years has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of:

ANSWER ALL
QUESTIONS

- A. an indictment, judgment, conviction, or a grant of immunity, including pending actions, for any business related conduct constituting a crime under governmental law? YES _____ NO _____
- B. a government suspension or debarment, rejection of any bid or disapproval of any proposed subcontract, including pending actions, for lack of responsibility, denial or revocation of prequalification or a voluntary exclusion agreement? YES _____ NO _____
- C. any governmental determination of a violation of any public works law or regulation, or labor law or regulation, or any OSHA violation deemed "serious or willful?" YES _____ NO _____
- D. a consent order with NYS Department of Environmental Conservation, or a governmental enforcement determination involving a construction-related violation of federal, state, or local environmental laws? YES _____ NO _____
- E. a finding of non-responsibility by a governmental agency or Authority for any reason, including but not limited to the intentional provision of false or incomplete information as required by Executive Order 127? YES _____ NO _____

If yes to any of above, please provide details regarding the finding.

ENTITY MAKING FINDING: _____

YEAR OF FINDING: _____

BASIS OF FINDING: _____

(Attach Additional Sheets if Necessary)

Overview on Executive Order #127 May be Accessed:

<http://www.ogs.state.ny.us/aboutOgs/regulations/procurement/overview.html>

Attachment F: City of Watertown Vendor Forms



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL APastuf@watertown-ny.gov
☎(315) 785-7749 📠(315) 785-7752

Amy M. Pastuf
Purchasing Manager

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the “Act”), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law) (the “Prohibited Entities List”). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, to the best of its knowledge and belief, each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the City receive information that a Bidder/Contractor is in violation of the above-referenced certification, the City will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the City shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default.

The City reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, _____, being duly sworn, deposes and says that he/she is the

_____ of the _____

Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

SIGNED

SWORN to before me this _____ day of _____ 20____

Notary Public: _____



CITY OF WATERTOWN, NEW YORK

ROOM 205, CITY HALL
245 WASHINGTON STREET
WATERTOWN, NEW YORK 13601-3380
E-MAIL: APastuf@watertown-ny.gov
☎(315) 785-7749 📠(315) 785-7752

Amy M. Pastuf
Purchasing Manager

Compliance to Law Requirements

In accordance with the provisions of Section 103-A of the General Municipal Law, it is understood and agreed that upon refusal of a person called upon before a Grand Jury to testify concerning any transactions or contracts had with the State, or an political subdivision thereof, a public authority or any public department, agency or officer of the State or of any political subdivision thereof or of a public authority, to sign a waiver of immunity against any subsequent criminal, prosecution or to answer any relative question concerning such transaction or contract:

- (a) Such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids or receiving awards from or entering into any contract with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services for a period of five (5) years after such refusal, and to provide that:
- (b) Any and all contracts made with any municipal corporation or any public department, agency or official thereof on or after the first day of July, 1959 or with any fire district or any agency or official thereof, on or after the first say of September, 1960, by such person, any by any firm, partnership, or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the municipal corporation or fire district without incurring any penalty or damage on account of such cancellation or termination but any monies owing by the municipal corporation of fire district for goods, delivered or work done prior to the cancellation or termination shall be paid.

Section 103-d Statement of non-collusion in bids and proposals to political subdivision of the state:

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

The person signing this bid or proposal certifies that he had fully informed himself regarding the accuracy of the statement contained in the certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf;

That attached hereto (if a corporate bidder) is a certified copy of the resolution authorizing the execution of this certificate by the signator of this bid or proposal in behalf of the corporate bidder.

Non-Collusion Certificate

EACH BID OR PROPOSAL MUST HAVE ATTACHED TO IT A NON-COLLUSION CERTIFICATE PURSUANT TO 103-D OF THE GENERAL MUNICIPAL LAW FULLY COMPLETED AND SIGNED. THE CERTIFICATE BELOW MUST BE COMPLETED AND RETURNED WITH THIS BID.

Resolved that _____ be authorized to sign and submit the bid or proposal of this corporation for the following project:

and to include in such bid or proposal the certificate as to non-collusion required by section one hundred three D of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or mis-statements in such certificate this corporation bidder shall be liable under the penalties of perjury.

The foregoing is true and correct copy of the resolution adopted by:

Corporation

At the meeting of its Board of Directors held on _____ day of _____ 20_____

(Seal of Corporation)

Appendix: City of Watertown ESPRI Initiative Descriptions

**Workforce Development Task Force
Initiative - Employee Resource Networks**

Funding Available

Up to \$175,000

Overview

An ERN is an innovative, employer – based model that pulls together a consortium of small to mid-size businesses to provide job retention services, work supports and training opportunities for entry level employees many of whom are receiving public assistance. ERNs are employer-based and typically include five to ten companies who financially invest in the ERN by purchasing a share of the success coach’s time. ERNs pull together education, training and long-term job retention services to be delivered to the employee and employer.

Target Audience

Entry level employees residing in the City of Watertown with approximately 50% currently receiving public assistance.

Desired Model

- ❖ Two ERN Coaches and Consulting Support – Up to \$175,000

Related Information Provided by the Task Force for Applicants Consideration

-) The cost to utilize Schenectady Works as a consultant to develop and implement a local ERN is estimated at \$25,000.
-) During the month of April Schenectady Work’s four success coaches saw 93 employees – 55 were seen once, 22 were see twice, 8 were seen 4 times – of these 93 employees 24 saw their issues resolved, 66 are ongoing and 3 are pending.
-) SAERN does not have cash support to remove barriers but does work with a local credit union to arrange loans for employees.
-) Outcomes from ERNs indicate a 90% employee retention rate on average for participating companies, a 533% return on their investment in the program based on savings achieved through improvements in retention and increased productivity and a 15% utilization rate by the employees of participating companies.
-) Applicants are encouraged to require participating companies to participate in cost sharing to some level in year one as a part of the transition plan to self-sufficiency.

Transportation – Task Force

Initiative – Wheels for Work

Funding Available

Up to \$150,000

Overview

Transportation is a huge barrier for individuals and families living in poverty. Wheels for Work's goal is to help low income individuals to maintain their transportation resources in order to keep their jobs and effectively manage their families. Cars are purchased, made road worthy, inspected and supported by a maintenance budget. Individuals seeking this service must make an application and meet the qualification standards.

Target Audience

Low-income individuals residing in the City of Watertown.

Desired Model

- ❖ 60 vehicles - Up to \$150,000

Related Information Provided by the Task Force for Applicants Consideration

-) Watertown Urban Mission currently uses United Way support to assist with ancillary costs of owning a vehicle such as registration and insurance. Currently very limited but would love to expand this feature moving forward.
-) Urban Mission was very supportive of the idea of a vehicle maintenance education program.

Education – Task Force

**Initiative – Bridges out of Poverty Community - Trainers
AND Getting Ahead: A Collaborative Approach to resolving Poverty**

TOTAL Funding Available
\$196,000

Initiative – Bridges out of Poverty Community - Trainers

Funding Available

Up to \$26,000

Overview

Reducing the social costs of poverty, strengthening the workforce, and building a more prosperous and sustainable community are goals on which most communities agree. Bridges Out of Poverty’s community support program provides a family of concepts, workshops, and products to help employers, community organizations, social service agencies, and individuals address and reduce poverty in a comprehensive way. Bridges brings people from all sectors and economic classes together to improve job retention build resources, improve outcomes, and support those who are moving out of poverty. Community education and awareness programs are offered at no charge. The need is to cover the costs to train facilitators.

Target Audience

Members of the community of the City of Watertown.

Desired Model

- ❖ 20 trainers – shared training locally – Up to \$26,000

Related Information Provided by the Task Force for Applicants Consideration

-) Cost to bring in a trainer is between \$32,000 and \$52,000 as Bridges requires a minimum of 40 participants. Range is based on length of certification achieved.
-) FDRHPO is looking at the possibility of hosting a training conference in the fall of 2017 and would be receptive to sharing the event with community trainers. FDRHPO trainers would focus on medical partners. Open to ongoing dialogue on sharing costs and resources.

Initiative – Getting Ahead: A Collaborative Approach to resolving Poverty

Funding Available

Up to \$170,000

Overview

Getting Ahead is a workshop series for under-resourced individuals. Over the course of 16 weeks, participants (referred to as investigators) come together for some very deep self-exploration. Getting Ahead provides the tools to encourage investigators to write their own future story, and come to grips with the environmental, circumstantial and psychological challenges they face, along with the resources they have – or lack. The Getting Ahead experience is effective and meaningful because it does not force people to accept the logic of or to conform to an organization. Instead, it provides participants with the tools to build their stories, make their own choices and develop plans for economic stability – empowerment at its finest!

Target Audience

Low income individuals living in the City of Watertown.

Desired Model

- ❖ 8 cohorts – Up to \$120,000
- ❖ One program supervisor – Up to \$50,000

Housing – Task Force

Initiative – Home Ownership

Funding Available

Up to \$300,000

Overview

The first step in eliminating poverty is to provide “Stability”. If individuals or families do not have a roof over their head, then it’s going to be very difficult to get them on the right track to success. There are a lot of great organizations in the community that help with housing, including the WHA. Currently, the WHA has the ability to bring federal subsidy to the City of Watertown by adding additional units to its contract with the federal government. These units can be in the form of apartments or single-family homes. The maximum additional number of units that can be added to the WHA’s Annual Contributions Contract (ACC) is 42. Therefore, in theory, the WHA can provide housing assistance to 42 more families. This is a great opportunity to start adding single family homes to the WHA contract until the families are able to purchase the homes themselves and pay their own mortgage.

Target Audience

Families in the City of Watertown that are between 50% - 80% of the median income that need help becoming home owners.

Desired Model

- ❖ 6 – 8 homes – Up to \$300,000